



MCQMRC

Montgomery County Quarter Midget Race Club



920 Township Line Road • Phoenixville, PA 19460 • 610-960-4061

RULE BOOK 2017

I. MEMBERSHIP

- A. Any adult 18 years of age or older is eligible for membership in MCQMRC (the “Club”) upon completion and submission of the Club’s official membership application (along with any supporting documents such as driver birth certificates) and USAC application to the Club secretary, submission of applicable fees, and two thirds majority vote of the general membership present at any general or special meeting of the Club.
- B. Types of Membership:
1. Family Membership:
 - i. Includes parents/legal guardians and drivers listed on the application. In the case of one-parent households, the parent who has legal guardianship of the driver child(ren) must complete the application.
 - ii. Family memberships include voting privileges (one vote per family)
 - iii. Insurance is provided to all parents and drivers listed on the application for racing activities at the Club’s facility.
 - iv. FEES – Annual fee of \$85 (includes one (1) Alternate Handler). Late fees for renewing members of \$75 apply if renewing AFTER February 28 of the current membership year (all fundraisers for the year are still required). (NOTE: USAC annual fees are in addition to the aforementioned fees).
 2. Alternate Handler Membership:
 - i. Individual membership for those wishing to be a handler and/or car owner, and is permitted in the racing area.
 - ii. No drivers are included in this type of membership.
 - iii. Must be 18 years of age or older.
 - iv. Does not include voting privileges.
 - v. Insurance is provided for racing activities at the Club’s facility.
 - vi. FEES – Annual fee of \$25 (note one (1) Alternate Handler is included in the Family Membership fee above). (NOTE: USAC annual fees are in addition to the aforementioned fees).
- C. USAC members who are not members of MCQMRC (“Non-Member Participants”), Blackbird Quarter Midget Racing Club, South Jersey Quarter Midget Association, West End Quarter Midget Racing Association, or Hagerstown Quarter Midget Association (the “Affiliate Clubs”) are permitted to participate in one (1) MCQRMRC event per 12 month period on a trial basis for purposes of determining if they wish to commit to MCQMRC as a member and its membership obligations. Non-Member Participants requesting to participate in a second event will not be permitted to participate unless (i) Non-Member Participant applies to join and commits to MCQMRC as a full member as per the membership procedures, or (ii) the Non-Member Participant proves that he/she is a member in good standing (for both financial and work detail commitments) of one of the Affiliate Clubs.



II. MEMBER RESPONSIBILITIES

1. WORK DETAIL

1. Every Family Membership is required to perform the beginning of year work detail to open and prep the racing facility for the year's events.
2. Every Family Membership is required to perform at least one Event Work Detail.
 - i. Each Event Work Detail participant is responsible for track prep, opening the facility, clean up, and close down of the facility at the conclusion of a racing event.
 - ii. Event Work Detail is served during the race day event.
 - iii. The penalty for failure to perform Event Work Detail is two (2) weeks family suspension of all cars.
3. Every Family Membership is required to volunteer and serve on at least one committee or two were required (see section VI.C. below). If a Member does not sign up for a committee, one will be assigned to him/her by the Board. If a Member fails to substantially participate on the committee(s) he/she is subject to suspension at the discretion of the Board.
4. Every new Family Membership of the current year is required to volunteer in the kitchen and tower on assigned dates.

2. FUND RAISING

1. Fundraising activities are the financial life-blood to the success of our organization. As such, all Family Memberships are required to participate in ALL fundraisers during the membership year.
2. LOTTO – Each Family Membership shall receive a predetermined number of LOTTO tickets to sell three (3) times per year. It is the responsibility for the Member to sell ALL tickets and remit ALL proceeds back to the Club. Any unsold tickets must be purchased by the Member.
3. LOTTO Buy-Out – Members may “buy-out” of the LOTTO obligation above by electing to do so by the February general meeting and remitting \$300 not later than the March general meeting.
4. Other fundraisers may be added at the direction of the Club's board of directors.
5. Any Member having any outstanding balance for any fundraiser may be suspended by the board of directors until such time that all outstanding amounts have been satisfactorily paid.

3. BANQUET, PERFECT ATTENDANCE, GRADUATION REQUIREMENTS

In order to qualify for full banquet participation, Drivers and Members must meet certain requirements:

1. Drivers must attend and participate in at least 50% of the Wednesday events.
2. Members must be in good standing (financially, work detail, committee participation), and must attend a minimum 8 of the 12 monthly meetings.
3. General rules:
 - a. Drivers **MAY NOT** sign in to receive credit for Perfect Attendance, Banquet requirements, or any other award if they are not physically present and able to race at that event.
 - b. Handlers **MAY** sign their driver in and pay the entry fee if the driver is on a class trip, sports conflict, etc. and planning on making it to the event in time to



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- race. If the driver **DOES NOT** arrive in time for their race, it **DOES NOT** count towards the requirements for Perfect Attendance, Banquet requirements, or any other award. However, they will receive a sign-in credit for the next time they race.
- c. If a driver attempts to race and can't due mechanical issues, etc., they will receive credit for attempting to race which will count towards Perfect Attendance, Banquet requirements, etc. They will **NOT** receive a sign-in credit for any future sign-in.
 - d. If a Wednesday night race of which you signed-in is postponed to Thursday night, and your driver **CANNOT** race on the Thursday night rain date, it **DOES** count towards the requirements for Perfect Attendance, Banquet requirements, or any other award. In addition, they will receive a sign-in credit for entry fees paid for the next time they sign in to race.
 - e. If both Wednesday and Thursday nights are canceled and we have started or completed sign-ins, all drivers signed in and paid will receive a sign-in credit the next time they sign in. This week will not count as a race week for any award or Banquet requirements.
 - f. To receive credit for perfect attendance you must make every attempt to take the track for warm-up and/or to race.
4. Graduation: Drivers may graduate or retire from MCQMRC by notifying the Club's Secretary. The graduating/retiring driver's family membership must be in good standing, and the driver shall receive their final checkered flag. Graduated/retired drivers are no longer eligible for travel-trophy awards.
 5. Drivers who do not meet the requirements for full banquet participation may attend the banquet through the "Buy-In" process. To Buy-In to the banquet the driver's handler must notify the Club Secretary of his/her intention to do so. The handler shall purchase and pay for the gifts for the driver(s) for an amount and payment due date determined annually by the banquet committee. Ticket costs for the banquet will determined by the committee annually.

III. ACCESS TO CLUB PROPERTY AND ADMISSION

A. RACING AREA:

1. Only USAC members are permitted in the Racing Area (includes any of the fenced in areas). Members who allow non-USAC member guests in the Racing Area of the facility are creating a potential liability issue to MCQMRC and USAC, and will be subject to suspension at the discretion of the Board of Directors.
2. To be permitted in the Racing Area, all handlers and drivers must sign in by showing their valid USAC membership ID and sign the appropriate waiver form(s). Each handler or driver will be given a wristband to wear showing they have properly signed in.
3. Wrist bands must be worn in clear sight and be displayed to enter the Racing Area.
4. There is no smoking permitted in the Racing Area.
5. All personnel in the Racing Area must wear closed-toe shoes. No open shoes such as sandals or flip flops are permitted.



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6. Members whose driver(s) are causing a safety hazard anywhere in the Racing Area (including the “Hot Chute”) are subject to at least one week suspension at the discretion of the Board of Directors.

B. GENERAL:

1. Driving racecars in any area on the Club property other than the Racing Area is strictly prohibited (including entering and exiting the Racing Area).
2. Race Day Pit Parking – The first four parking spots on both sides of the center aisle of the pit area closest to the track are reserved for track officials and club board members (Race Director, Safety Committee Chair, President, Track Committee Chair, and other named personnel). Handlers parking in these designated areas will be required to move immediately upon request.
3. Bicycles, scooters, skateboards, etc. are not permitted for use on the track property.
4. Pets or other animals are not permitted on the track property.
5. Ball playing, Frisbee throwing, RC cars, etc. are not permitted in the pit areas, parking lot or racing areas. These activities are ONLY permitted near behind the snack shack.
6. ONLY AUTHORIZED PERSONNEL ARE PERMITTED IN THE TOWER.
7. Combinations lock codes to secured areas and Club equipment are for MCQMRC Members only and are not to be given out to any non-members of MCQMRC.

IV. RACING RULES & PROCEDURES

- A. Event dates and related times and entry fees will be posted on the Club’s website for each event.
- B. Except for national events, race distances and time limits are subject to the Race Director’s discretion based on total number of cars and classes present, weather conditions and curfews.
- C. Track/Racing Conditions: Racing condition of the track and the decision of event postponement shall be determined by the Track Committee in concert with the Race Director.
- D. Rain Out Procedures for Wednesday Events (rain dates are Thursdays):
 1. If sign-ins have closed and races have not begun at the time the rain out is called, anyone who wishes to sign in on the rain date may do so but will be placed in the rear of the field.
 2. If races have begun, then there will be no further sign-ins allowed for the rain date.
 3. If the rain out decision is made prior to sign-ins closing, then a complete new sign-in process will commence on the rain date including pill draw for starting positions.
 4. Members are advised to sign up for rainedout.com alerts and follow our Facebook page, rain outs will be communicated through rainedout.com and our social media account.



E. Tech Inspections:

1. The Tech Committee may inspect any car, motor, tire, or any other component of a race car at any time for any reason under the USAC guidelines.
2. Refusal to submit to any technical inspection procedure will result in suspension.

F. Safety Inspections:

1. All cars will be inspected each year in accordance with USAC requirements by a member of the Safety Committee prior to being permitted on the track for any club and/or USAC sponsored event.
2. Cars that have passed inspection will display a club sticker (or other emblem) indicating the car has passed its annual inspection.
3. Cars that have successfully passed safety inspection at a USAC sanctioned track.
4. MCQMRC reserves the right to re-inspect any car for safety at any time for any reason.
5. Any car competing in an event found to be unsafe (either prior to or during the event) by the Race Director, Pit Steward, or member of the Safety or Tech Committees will be barred from competing further until the unsafe condition is acceptably corrected.
6. Any car that fails safety inspection(s) will not be permitted on the track until the failed component(s) are corrected and confirmed by a member of the Safety Committee or Race Director.

G. Transponders shall be used for qualifying and racing:

1. Transponders must be affixed to the car using an approved transponder clip.
2. Transponders may not be taped or glued to the vehicle.
3. Location of the transponder on the car shall be as follows:
 - i. 41 to 43 inches measured from the front bumper to the center pin on the clip on either side of the car,
 - ii. No more than 6 inches from the bottom rail to the top of the transponder.
4. Failure to comply with these rules and specifications shall result in disqualification during racing, or a “No Time” during qualifying.

H. All racing rules and regulations regarding Tech, Safety, Judging, Scoring, Age Limits, Classes, Format, etc. are those of USAC. Exceptions to those rules for non-national events are as follows:

1. Courtesy laps – for feature races only cars in the work area are given three courtesy yellow laps to make repairs and are counted down by the flagger once the restart lineup is set.
2. Any race that has gone 2/3 of the total required laps shall be deemed complete if, in the judgment of the Race Director, the condition of the track is unsafe for further racing.
3. If at any time while a driver is on the track and they experience a safety issues they MAY stop at the Race Director and request to be checked. The driver WILL retain their position in the.
4. Minimum age for Flagger, corner worker or to enter the fenced in area beyond the staging area is 16 years old or older.

I. Hot Laps, if any, will be determined as needed by the Race Director.



- J. Unless otherwise indicated, initial line ups will be determined by number draw at driver sign-in.
- K. Driver Sign-In:
1. Drivers who miss the sign in period and did not call ahead and obtain explicit permission to late sign in will not be permitted to race.
 2. Drivers who miss the sign in period and did call ahead and obtain explicit permission to late sign in may result in starting from the rear of the field.
- L. Corner Workers:
1. Handlers for the first six (6) paper numbers in a race must work the corners during their respective race according to the position their car starts as indicated on the track wall for the full duration of the race. Failure may result in black flag for your car at the discretion of the Race Director.
 2. Corner workers **MUST** wear a safety vest, safety yellow, green, orange or pink shirt.
- M. DURING ALL RACING AND WARMUPS ALL HANDLERS ENTERING THE TRACK SURFACE ARE REQUIRED TO WEAR A SAFETY VEST OR FLORESCENT SHIRT (YELLOW, GREEN, ORANGE, OR PINK SHIRT). FAILURE MAY RESULT IN YOUR CAR STARTING/RE-STARTING FROM THE REAR OR BLACK FLAGGED AT THE DISCRETION OF THE RACE DIRECTOR.
- N. Car numbers:
1. MCQMRC members will be provided one set of laminated numbers per driver.
 2. MCQMRC members must use the laminated numbers only (paper numbers are provided **ONLY** for visitors).
 3. Replacement packs of laminated numbers can be purchased for \$5 each.
 4. Numbers are to be adequately secured and visibly displayed on the hood, left side, and on each side of the tail cone so they can be easily seen by the tower for scoring.
 5. Cars not properly displaying its numbers will not be scored.
- O. Judging / Officiating: Refer to USAC Rulebook, Appendix II.
- P. System to be used: No hot laps unless approved by the Race Director. When cars are pushed off they must stay in line, anyone going off the track will go to the rear. Drivers not in the current race are not allowed in the hot chute or hot pit areas. If a car is not on the track when the green comes out, it must go to the pits. No passing under yellow unless directed by flag person. Restarts are single file. When exiting the track at the end of a race, all drivers are required to remain securely fastened in their cars and keep all safety gear on until after being pushed over the scales for weigh-in. Failure to do so will result in disqualification.
- Q. Corner persons, Flag person, Race Director and required personnel are the only people allowed on the track during the race (only exception is under red flag).



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- R. All complaints regarding procedures on the racetrack must be directed to the Race Director in writing and within one (1) hour of the conclusion of the event by the handler/parent.

Any other issues need to be addressed to a Board Member in writing and within one (1) hour of the conclusion of the event and will promptly review by the Board of Directors. All parties concerned will be promptly notified of the Board's final decision.

- S. The Race Director and board of directors will strictly enforce all conduct rules.

V. PRACTICE RULES

A. HOURS

1. During the Race Season – Weekends noon to dusk; Monday noon to 5PM.
2. During the Off Season – Any day noon to dusk.
3. Holidays – No practice permitted.

- B. All drivers and handlers must be USAC and MCQMRC Members in good standing. Only club members are allowed inside the fenced-in area.

- C. Must have at least two (2) licensed drivers present during practice in case of emergency.

- D. Must maintain the facility (water track, repair anything that breaks, etc.)

- E. Must clean up after yourself and make sure any equipment used is put away and all gates, doors, faucets are locked.

- F. Drivers must wear ALL safety gear while practicing.

- G. Violators may be subject to disciplinary action by the board of directors.

- H. The Board of Directors and the Track Crew reserve the right to close the track for practice at any time for any reason.

VI. GENERAL

A. Board of Directors & Officers:

1. Criteria and description of Club officers and trustees ("Board Members") is in the MCQMRC Bylaws.
2. Only Full Members in good standing are eligible to run for and hold office, and no Member shall hold more than one (1) elected office at any one time.
3. Nominations of Officers and Board Members may be made at any time to the nominating committee, with floor nominations open at the October and November general meetings.
4. Elections of Officers and Board Members are held at the November general meeting. Individuals running for office must be active (paid) members for the coming year, and be physically present during the meeting where the elections take place.
5. To vote in the Board Member elections Members must be active (paid) members for the coming year, be physically present at the meeting where the elections take place (no proxy votes), must have attended 8 out of the 12 general meetings for the prior year.
6. Elections are determined by simple majority of voting members present.



- B. Voting – Unless otherwise agreed to by the membership present, all major decisions will be made at a regular or special meeting by a secret ballot. Acceptance or rejection is determined by simple majority unless otherwise stated in the MCQMRC Bylaws.
- C. Committees:
1. Various committees for the Club as are necessary shall be appointed by the Board of Directors from time-to-time for the purposes of executing the Club's purpose. Such committees include, but are not limited to, Track, Tech, Safety, Novice, Publicity, Outreach, Fundraising, etc. (see section II.3. for Members committee participation requirements).
 2. Rookie Committee:
 - i. The Rookie Committee will set up a training course for beginners each year following the USAC guidelines and approved by the Board of Directors.
 - ii. All Rookies must complete the course with and/or obtain sign off by the Rookie Director and Club President before being graduated into the junior/senior racing classes. Upon graduation, Rookies are required to start in the back of the field for three (3) events in order to observe and learn.
 - iii. A new driver who is experienced will be placed in his/her proper division but must start from the rear for three (3) events at the discretion of the Race Director and Rookie Committee.
- D. Racing Schedule and Fees:
1. Racing schedules will be determined by the Board of Directors with the approval of the membership.
 2. FEES:
 - i. Racing fees will be determined by the Board of Directors annually or as needed.
 - ii. Returned check fee is set at \$45 per returned item. Members will have two (2) weeks to reimburse the Club for returned items and such fees after which disciplinary action will be taken.

VII. CODE OF CONDUCT & DISCIPLINARY ACTIONS

- A. MCQMRC strictly follows the USAC Participant Conduct policy located in Appendix V on the USAC .25 website.
- B. The use of intoxicants or controlled substances by car owners, mechanics, driver, spectators or track official is strictly prohibited on club property. Any member of the club found to be under the influence of alcohol or any controlled substance in the pit or track area during an event will be suspended (whole family) by the Board of Directors.
- C. All Members are directly responsible for the conduct of their driver(s), pit crew, alternate handlers, family members and other spectators.
- D. Any driver, car owner, mechanic or member who at any time or place strike or cause bodily harm to a member/driver of the club or visiting member/driver shall be subject to suspension, expulsion, & prosecution.
- E. Any driver, car owner, mechanic or member who at any time or place shall use improper language or gesture toward any member/driver of the Club, Flag Person, Judge, Race Director, Score Keeper or Board of Director shall be subject to suspension.



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- F. Any driver, car owner, mechanic or member who at any time or place shall cause a scene or disturbance before the public shall be subject to suspension by the Race Director, President or Board of Directors.
- G. Any person who is considered an undesirable character or an agitator against this club may be denied membership or if already a member may be expelled from this club by action of the Board of Directors with NO refund of dues.
- H. All members of the club are expected to know the rules and regulations and shall govern themselves accordingly. Violations of any rules or regulations or failure to comply with the rules or regulations shall be reason for forfeiture of any points and or any other penalty prescribed by the Board of Directors.
- I. Suspensions – Any suspension levied by the Board must be approved by a simple majority vote.
- J. Social and other media – The volunteers at our Club donate their time and talents in order to achieve the Club’s purpose for all of the children who participate or wish to participate in quarter midget racing, and therefore should not be subject to ridicule or disparaging comments by others. As such, Members and non-members who post disparaging comments on social media about the Club, the Board, the Officers, or other Members of the Club, occurrences at the Club, etc., on social media or other media including, but not limited to, Facebook, Twitter, and Instagram, will be subject to disciplinary action including suspension at the discretion of the Board.
- K. Members of MCQMRC understand that disciplinary actions for code of conduct violations or failure to meet membership obligations levied by MCQMRC shall be enforced at the other four clubs (Blackbird, Hagerstown, West End, and South Jersey) as per the agreement between the clubs’ boards of directors in 2014. In turn, disciplinary actions levied at one of the other four clubs shall be enforced at MCQMRC.